

YELDO MAR BASELIOS COLLEGE, PUTHUPPADY, KOTHAMANGALAM



Minutes of The Meeting (IQAC)

Meeting with HODs

Mode of Meeting	: Online (Google Meet)
Date and Time	: 26/05/2021; 11:30 AM
Chaired by	: Chev. Prof. Baby M Varghese (Chairman)
Members Present	:
	1) Mr. Ajai Baby Varghese (Vice-Chairman)
	2) Ms. Jessy Baby Varghese (Secretary)
	3) Prof. K M George (Principal)
	4) Dr. M K Mohanan (Dean)
	5) Ms. Raji Ramakrishnan Nair (IQAC Co-Ordinator)
	6) Mr. Laiju E K (HOD – MSW)
	7) Ms. Chinchu V Joy (HOD – BFT)
	8) Ms. Neethu M Mathew (HOD – BCA)
	9) Ms. Jasmin M A (HOD – Interior)
	10) Mr. Radhakrishnan S K (HOD – Animation)
	11) Mr. George N M (HOD – BBA)
	12) Mr. Sanil Thomas (B. Com)

Agenda

- 1) Department activity plan – June 2021
- 2) Finalization of the syllabus for the Certification courses
- 3) Innovative Methods – Teaching & Learning Process
- 4) Title & Tentative plan for the book or research paper publication
- 5) Department coordinators for celebrating commemorative days or events.



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Yeldo Mar Baselios College
Puthuppadu, Kothamangalam
Kerala
Pin - 686 691

4.	Tentative Title & Topic for Book or Research paper publication.		IQAC	<p>a) Departments shared their concerns regarding publication works.</p> <p>b) Concerning that, IQAC Coordinator assured to organize a "Research and Publications" workshop at the earliest.</p> <p>c) Ms. Neethu M Mathew (HOD – BCA) conveyed that the BCA department has planned to publish a book.</p>
5.	Department Coordinators for celebrating commemorative days or events			The college Chairman, the Principal, and the IQAC coordinator shared their concern for the Department of Commerce for not working collaboratively.
6.	Suggestions		<p>All HODs</p> <p>IQAC</p>	<p>a) The college Chairman conveyed that there is a lack of Alumni involvement in our campus programs. All should take the initiatives to work collaboratively, ensuring Alumni involvement.</p> <p>b) Also, the college Chairman suggested organizing Alumni meet in the college shortly.</p> <p>c) The college Dean suggested organizing a workshop on Research and Publications for our teacher fraternity.</p>

Meeting ended at 1:35 PM.

Thank you.

Raji Ramakrishnan Nair

(IQAC Coordinator)



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Principal

Yeldo Mar Baselios College
Kothamangalam - 686 691
Kerala



YELDO MAR BASELIOS COLLEGE, PUTHUPPADY, KOTHAMANGALAM

Minutes of The Meeting (IQAC)

Meeting with HODs

Mode of Meeting : Online (Google Meet)
Date and Time : 11/06/2021; 11:00 AM
Chaired by : Chev. Prof. Baby M Varghese (Chairman)
Members Present :

- 1) Ms. Jessy Baby Varghese (Secretary)
- 2) Mr. Aravind
- 3) Prof. K M George (Principal)
- 4) Dr. M K Mohanan (Dean)
- 5) Dr. K P Paul
- 6) Ms. Raji Ramakrishnan Nair (IQAC Co-Ordinator)
- 7) Mr. Laiju E K (HOD – MSW)
- 8) Ms. Chinchu V Joy (HOD – BFT)
- 9) Ms. Neethu M Mathew (HOD – BCA)
- 10) Ms. Jasmin M A (HOD – Interior)
- 11) Mr. Radhakrishnan S K (HOD – Animation)
- 12) Mr. George N M (HOD – BBA)
- 13) Mr. A V Santhosh (Faculty – Animation)

Agenda

- 1) Department MoUs
- 2) Seminars/Workshops (Career Counselling for Students, Training program for teachers)
- 3) Students Association
- 4) Research Methodology/IPR/Entrepreneurship and Skills Development Seminars/Workshops by departments.
- 5) Title & Tentative plan for the book or research paper publication
- 6) Course Plan
- 7) Department Certificate Programmes
- 8) Official Communication Medium
- 9) Faculty Development Program Organized by IQAC.



Principal

Yeldo Mar Baselios College
Kothamangalam - 686 691
Kerala

Dr. K P Paul,
Department of
Commerce.

a)Dr. Paul conveyed that the Department of Commerce is planning for two Certificate Programmes, and out of those, one Certificate Programme will start on June 28, 2021.

b)Dr. Paul conveyed that they are planning to sign an MoU with the nearby colleges.

c)Dr. Paul conveyed that the Department of Commerce plans to conduct one innovative practice per month as part of Teaching and Learning, starting from the next month.

d)IQAC Coordinator appreciated the Department of Commerce for conducting a workshop on Research Methodology.

e)IQAC Coordinator enquired about the status of the Department youtube channel and conveyed that all teachers should come forward to make the youtube channel live. Prof. K M George, our Principal, and Dr. Paul ensured that they would do the needful for making the channel LIVE.

a)IQAC Coordinator appreciated the HOD allowing students from other programmes to join the SPSS workshop.


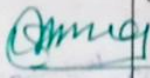
HOD,
Department of
Social Work.

b)Chev. Prof. Baby M Varghese, our Chairman, appreciated the Department of Social Work for enrolling candidates from outside the Kerala State.

c) The IQAC coordinator presented a sample for the MoU format to be followed for collaborations with outside agencies.



Principal
Yoido Mar Dorelos College
Kothamangalam - 686 691
Kerala

			<p>Mr. A V Santhosh Kumar, Department of Animation.</p> <p>HOD, Department of Fashion Technology.</p> <p>HOD, Department of Interior Design.</p>	<p>a)IQAC coordinator enquired about the syllabus for the certificate programme, and advised to fix a date for the start of the certificate programme.</p> <p>b)IQAC coordinator conveyed that the Department needs to focus on the Book and Paper publication according to the NAAC publication norms.</p> <p>a)IQAC coordinator appreciated the Department for scheduling the Research Methodology workshop and the Career Guidance Programme.</p> <p>b)IQAC coordinator appreciated Ms. Chinchu for presenting the minute details regarding the Department Certificate Programme.</p> <p>c)IQAC coordinator suggested ensuring the proceedings concerning MoU are according to the format.</p> <p>a)IQAC coordinator appreciated Ms. Jasmin for taking initiatives for the Book publication.</p>
2.	Suggestions	 	IQAC Coordinator	<p>a)All departments should give importance for organizing workshops or seminars on Research Methodology/IPR/Entrepreneurship</p>

				<p>b)Each department focus on organizing programmes under the label Career Guidance Programme and Training programs for teachers.</p> <p>c)Departments should also focus on organizing a Faculty Development Programme.</p>
3.	Faculty Development Programme		IQAC Coordinator	IQAC coordinator presented a tentative plan of the Faculty Development Programme scheduled for five days from July 5, 2021. It will be an International FDP, as the FDP includes five eminent speakers from Universities of Middle East Countries.
4.	Appreciation		Chev. Prof. Baby M Varghese	Our beloved Chairman of the college appreciated each member who presented their work in the meeting.
5.	Collection of Fees		Chev. Prof. Baby M Varghese	Our beloved Chairman of the college shared the need to collect pending fees from students at the earliest.
6.	Concerns		Dr. M K Mohanan, Dean	Dr. M K Mohanan, our Dean, shared the concern related to paper publication. IQAC coordinator assured that there are some sessions included in the upcoming FDP regarding Research. And also, she shared some websites from where teachers can get some insights on research paper publication.

Meeting ended at 01: 00 PM.

Thank you.

Raji Ramakrishnan Nair

(IQAC Coordinator)



(Signature)

Yoido Mar Matheson College
Kothamangalam - 686 691
Kerala

YELDO MAR BASELIOS COLLEGE, PUTHUPPADY, KOTHAMANGALAM



Minutes of The Meeting (IQAC)

Date and Time : 21/06/2022; 10:30 AM

Chaired by : Chev. Prof. Baby M Varghese (Chairman)

Venue: : Chairman's Office

Members Present :

- 1) Prof Dr Harry Cleetus (Academic Advisor)
- 2) Prof K M George (Principal)
- 3) Prof A J Yoyakki
- 4) Dr M K Mohanan
- 5) Prof K M Kuriakose
- 6) Prof K P Paul
- 7) Ms Raji Ramakrishnan Nair
- 8) Mr Suresh Babu
- 9) Mr Eldo Poulose
- 10) Mr Laiju E K
- 11) Mr George N M
- 12) Ms Chinchu V Joy
- 13) Mr Radhakrishnan S K
- 14) Ms Jasmine M A
- 15) Mr Arun Ramakrishnan
- 16) Mr Eldhose P U
- 17) Mr Santhosh A V

Agenda


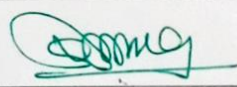
: Review Meeting with Management, Head of the Departments and Criterion Heads



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Yeldo Mar Baslios College
Kothamangalam - 686 691
Kerala

The meeting was presided by a prayer by our beloved Chairman of the college, Chev Prof Baby M Varghese.

Sl no	Items of Agenda	Decisions Taken	Staff in charge	Remarks
1.	Importance of Review Meeting	Chairman reviewed the work done till now, and he shared the importance of the review meeting.		
2.	NAAC Core Committee	A core committee of three members for NAAC has been formed to ensure the completion of tasks listed in the last meeting.	Ms Jessie Baby Varghese (Manager), Prof K M Kuriakose (Dean), Ms Raji R Nair (IQAC Coordinator)	
3.	Registration Process	The process of registration with NAAC is having some technical issues, that need to be sorted out at the earliest.	Ms Raji R Nair (IQAC Coordinator)	
4.	Completion of tasks	Chairman and Prof Harry Cleetus insisted to complete all tasks as per deadlines.	Ms Raji R Nair (IQAC Coordinator)	
5.	Completion of SSR Draft	The process of drafting SSR is to be cross-checked by the NAAC core committee members, and also it has to be completed by 5 July 2022.	NAAC Core Committee members.	
6.	NEP Draft for our institution	Complete the process of drafting NEP for our institution.	Prof K M Kuriakose (Dean)	
7.	Official website	The work on the college website needs to be completed on or before 31 July 2022.	Ms Raji R Nair (IQAC Coordinator)	Principal Yeldo Mar Basilio's College Kottayam - 686 691 Kerala
8.	Principal's Presentation	The work of the principal's presentation needs to be completed before 5 July 2022.	Prof K M George (Principal)	

9.	Governing Body Meeting	Governing body meeting has been scheduled for 2 July 2022 at 2 PM	Chev Prof Baby M Varghese (Chairman)	
10.	Initiatives of IQAC on campus	Prepare a list of initiatives to be implemented by IQAC in this academic year.	Ms Raji R Nair (IQAC Coordinator)	
11.	Booklet preparation	OBE, Extension Activities, Mentoring	Ms Raji R Nair (IQAC Coordinator)	

The meeting ended at 11:45 AM.

Thank you.

Raji Ramakrishnan Nair
(IQAC Coordinator)



Principal
Yeldo Mar Basilio's College
Kothamangalam - 686 691
Kerala

YELDO MAR BASELIOS COLLEGE, PUTHUPPADY, KOTHAMANGALAM



Minutes of The Meeting (IQAC)

Meeting with HODs

Date and Time : 05/07/2021; 03:00 PM

Chaired by : Chev. Prof. Baby M Varghese (Chairman)

Venue: : Chairman's Office

Members Present :

- 1) Prof. K M George (Principal)
- 2) Prof. A J Yoyakki (Vice Principal)
- 3) Dr. M K Mohanan (Dean)
- 4) Prof. K M Kuriakose (Dean)
- 5) Ms. Raji Ramakrishnan Nair (IQAC Co-ordinator)
- 6) Mr. Suresh Babu (IQAC Joint Coordinator)
- 7) Mr. Laiju E K (HOD – MSW)
- 8) Ms. Chinchu V Joy (HOD – BFT)
- 9) Ms. Neethu M Mathew (HOD – BCA)
- 10) Ms. Jasmine (HOD – Department of Interior)
- 11) Mr. Radhakrishnan S K (HOD – Animation)
- 12) Mr. George N M (HOD – BBA)
- 13.) Mr. Saji Joseph (HOD – Commerce)
- 14.) Mr. Vineeth (Faculty – Department of Animation)

Agenda :

- 1) College calendar and Handbook
- 2) Department Newsletter
- 3) Principal's Report
- 4) College Newsletter
- 5) Merit Day
- 6) Common Internal Examination




Principal
Yeldo Mar Baslios College
Kothamangalam - 686 651
Kerala

The meeting was presided by a prayer by our beloved Chairman of the college, Chev Prof Baby M Varghese.

Sl no	Items of Agenda	Decisions Taken	Staff in charge	Remarks
1.	College calendar and Handbook	Mr Suresh Babu (Joint IQAC Coordinator) will be the faculty coordinator.	Mr Suresh Babu	Work to be completed before December 2021.
2.	Department newsletter	It was decided that each department has to come up with their department newsletter once a year.	All Department HODs	
3.	Principal's Report	It was decided that every year Principal has to come up with Principal's Report.	Principal	
4.	College Newsletter	Decision was taken to publish college newsletter once every year.	Ms Jintu Alias	
5.	Merit Day	Merit Day need to be celebrated. Date will be finalized later.	Mr Vineeth and Ms Nimisha (Faculty Coordinators)	
6.	Common Internal Examination	Discussion went for conducting Common Internal Examination. Further decisions will be taken in the upcoming HOD meeting.		

The meeting ended at 4:00 PM.

Thank you.

Raji Ramakrishnan Nair

(IQAC Coordinator)




Principal
Yeldo Mar Elias College
Kothamangalam - 686 691
Kerala



**YELDO MAR BASELIOS COLLEGE, PUTHUPPADY,
KOTHAMANGALAM**

Minutes of The Meeting (IQAC)

Meeting with HODs

Date and Time : 04/08/2021; 03:00 PM
Chaired by : Chev. Prof. Baby M Varghese (Chairman)
Venue: : Chairman's Office
Members Present :

- 1) Prof. K M George (Principal)
- 2) Prof. A J Yoyakki (Vice Principal)
- 3) Dr. M K Mohanan (Dean)
- 4) Prof. K M Kuriakose (Dean)
- 5) Ms. Raji Ramakrishnan Nair (IQAC Co-ordinator)
- 6) Mr. Suresh Babu (IQAC Joint Coordinator)
- 7) Mr. Laiju E K (HOD – MSW)
- 8) Ms. Chinchu V Joy (HOD – BFT)
- 9) Ms. Neethu M Mathew (HOD – BCA)
- 10) Ms. Jasmine (HOD – Department of Interior)
- 11) Mr. Radhakrishnan S K (HOD – Animation)
- 12) Mr. George N M (HOD – BBA)
- 13.) Mr. Saji Joseph (HOD – Commerce)

Agenda

- 1) AAA scheduled for 9 August 2021 – Status updation
- 2) Workshop on Research Methodology



Principal
Yeldo Mar Baselios College
Kothamangalam - 686 691
Kerala

The meeting was presided by a prayer by our beloved Chairman of the college, Chev Prof Baby M Varghese.

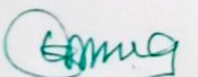
Sl no	Items of Agenda	Decisions Taken	Staff in charge	Remarks
1.	AAA scheduled for 9 August 2021 – Status updation	Respected chairman has shared the importance of conducting AAA at our college as part of accreditation process.	Ms Raji R Nair (IQAC Coordinator)	
2.	Workshop on Research Methodology	It was decided to conduct a workshop on Research Methodology at the earliest, date for which will be decided later.	Ms Raji R Nair (IQAC Coordinator) Ms Chinchu V Joy (Head of the Department – BFT)	Workshop will be a joint venture of IQAC and the Department of Fashion Technology.

The meeting ended at 4:00 PM.

Thank you.

Raji Ramakrishnan Nair
(IQAC Coordinator)




Principal
Yeldo Mar Basilio's College
Kothamangalam - 686 691
Kerala



YELDO MAR BASELIOS COLLEGE, PUTHUPPADY, KOTHAMANGALAM

Minutes of The Meeting

Meeting with HODs

- Date and Time** : 24/11/2021; 03:00 PM
- Chaired by** : Chev. Prof. Baby M Varghese (Chairman)
- Members Present** :
- 1) Prof. K M George (Principal)
 - 2) Prof. A J Yoyakki (Vice Principal)
 - 3) Dr. M K Mohanan (Dean)
 - 4) Ms. Raji Ramakrishnan Nair (IQAC Co-ordinator)
 - 5) Mr. Laiju E K (HOD – MSW)
 - 6) Ms. Nimisha Devasia (Representing HOD – BFT)
 - 7) Ms. Neethu M Mathew (HOD – BCA)
 - 8) Mr. Aneesh S J (Representing – Department of Interior)
 - 9) Mr. Radhakrishnan S K (HOD – Animation)
 - 10) Mr. George N M (HOD – BBA)

Agenda

- 1) Visit of Cleetus Sir on 4th December 2021
- 2) Department MoUs – Status Updation
- 3) Post Entry Assessment Exam - Status
- 4) Department Activities – Report with enough geotagged photographs
- 5) Intra department Sports Competition
- 6) Student Exchange Programme – Sign up MOU with nearby colleges.



Principal
Yeldo Mar Baselios College
Kothamangalam - 686 661
Kerala

The meeting was presided by a prayer by our beloved Chairman of the college, Chev Prof Baby M Varghese.

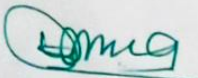
Sl no	Items of Agenda	Decisions Taken	Staff in charge	Remarks
1.	Visit of Cleetus Sir on 4 th December 2021	1. Each Department should prepare a documentation report in an apple pie order before 4 th December 2021.	All HODs	Chairman appreciated MSW Department for the meticulous work done as part of the documentation work.
2.	MOUs – Status Update	MOUs should be active.	All HODs	<ol style="list-style-type: none"> 1. Commerce: Active 2 MOUs. 2. BBA: 3 MOUs: 2 Not Active yet. 3. BCA: 4. MSW: 3 MOUs: 3 Active 5. BFT: MOUs: 6. Interior: 7. Animation: 3 MOUs: Not active in the current academic year (2020 - 2021) <p>The Chairman conveyed all to complete the pending activities related to MOUs.</p>
3.	Student Exchange Programme	BCA Department	HOD – BCA Department	
4.	Inter College Department Sports Competition	Sports competition between Mar Elias College Kottappady and Yeldo Mar Baselios College Kothamangalam	Prof. Yoyakki	
5.	Post Entry Assessment Exam for First Years	26 th November 2021 – Post Entry Assessment Exam	Ms Neethu M Mathew	Question Paper is ready for the assessment exam.
6.	Entertainment for students	Organise a Music Therapy for students	HOD - Animation	Music Therapy – Radhakrishnan Sir (HOD Animation) shared about Music Therapy by Falah Sir for our students once a month.
7.	Exhibition	Department exhibition	HOD - Interior	Exhibition – Interior Department.

The meeting ended at 4:15 PM.

Thank you.

Raji Ramakrishnan Nam
(IQAC Coordinator)




Principal
Yeldo Mar Basilio's College
Kothamangalam - 686 691
Kerala



YELDO MAR BASELIOS COLLEGE, PUTHUPPADY, KOTHAMANGALAM

Minutes of The Meeting (IQAC)

Meeting with HODs

- Date and Time** : 30/11/2021; 03:00 PM
- Chaired by** : Chev. Prof. Baby M Varghese (Chairman)
- Venue:** : Conference Hall (MAMS Building)
- Members Present** :
- 1) Prof. K M George (Principal)
 - 2) Prof. A J Yoyakki (Vice Principal)
 - 3) Dr. M K Mohanan (Dean)
 - 4) Prof. K M Kuriakose (Dean)
 - 5) Ms. Raji Ramakrishnan Nair (IQAC Co-ordinator)
 - 6) Mr. Laiju E K (HOD – MSW)
 - 7) Ms. Chinchu V Joy (HOD – BFT)
 - 8) Ms. Neethu M Mathew (HOD – BCA)
 - 9) Ms. Jasmine (HOD – Department of Interior)
 - 10) Mr. Radhakrishnan S K (HOD – Animation)
 - 11) Mr. George N M (HOD – BBA)
 - 12) Mr. Vineeth
 - 13) Mr. Saji Joseph (HOD – Commerce)
 - 14) Mr. Suresh Babu (IQAC Joint Coordinator)

Agenda

- :
- 1) Visit of Cleetus Sir on 4th December 2021
 - 2) Department MoUs – Status Updation
 - 3) Post Entry Assessment Exam – Status Updation
 - 4) Intra department Sports Competition – Status Updation
 - 5) Student Exchange Programme – Sign up MOU with nearby colleges.
 - 6) SWOC report presentation.




Principal
Yeldo Mar Baselios College
Kothamangalam - 686 691
Kerala

The meeting was presided by a prayer by our beloved Chairman of the college, Chev Prof Baby M Varghese.

Sl no	Items of Agenda	Decisions Taken	Staff in charge	Remarks
1.	Visit of Cleetus Sir on 4 th December 2021	Schedule of Cleetus sir's visit discussed, which includes: Mentoring class for teachers, class on general etiquettes for non-teaching staffs, PO/CO/PSO discussion with a group of teachers, Criteria head meet-up with Cleetus sir,	IQAC	A full-day program for teaching and non-teaching staff members.
2.	MOUs – Status Updation	MOUs should be active.	All HODs	<ol style="list-style-type: none"> 1. Commerce: Active 2 MOUs. 2. BBA: 4 MOUs: 4 are functioning actively. 3. BCA: 5 MOUs: 5 are active. 4. MSW: 3 MOUs: 3 Active 5. BFT: MOUs: 3: 3 are active. 6. Interior: MOUs: 2: 2 are active. 7. Animation: 3 MOUs: Not active in the current academic year (2020 - 2021) <p>The Chairman conveyed all to complete the pending activities related to MOUs.</p>
3.	Student Exchange Programme	BCA Department	HOD – BCA Department	
4.	Inter College/Department Sports Competition	Sports competition between Mar Elias College Kottappady and Yeldo Mar Baselios College Kothamangalam	Prof. Yoyakki	Football Match on 1 st December 2021.
5.	Post Entry Assessment Exam for First Years	26 th November 2021 – Post Entry Assessment Exam conducted	Ms Neethu M Mathew	Answer paper valuation: date of submission is 6 th December 2021.
6.	SWOC Analysis	Department Heads presentation on SWOC: BFT Visual Arts BCA Animation Commerce	All HODs	Chairman appreciated all HODs for their efforts taken for the SWOC presentation.



Principal

Y-11, Kothamangalam College
Kothamangalam - 686 691
Kerala

		MSW BBA		
7.	Common Internal Examination (3 rd and 5 th Semester)			
8.	Association Report	All associations need to prepare a report.	All association coordinators.	

The meeting ended at 5:00 PM.

Thank you.

Raji Ramakrishnan Nair
(IQAC Coordinator)



Principal
Yeldo Mar Basilio College
Kothamangalam - 686 691
Kerala

YELDO MAR BASELIOS COLLEGE, PUTHUPPADY, KOTHAMANGALAM



Minutes of The Meeting (IQAC)

Review Meeting with Management, and Criterion Heads

Date and Time : 28/04/2022; 09:30 AM

Chaired by : Chev. Prof. Baby M Varghese (Chairman)

Venue: : Chairman's Office

Members Present :

- 1) Prof Dr Harry Cleetus
- 2) Prof. K M George (Principal)
- 3) Ms. Raji Ramakrishnan Nair (IQAC Co-ordinator)
- 4) Mr. Suresh Babu (IQAC Joint Coordinator)
- 5) Mr. Laiju E K (Criterion Head – I)
- 6) Mr. George N M (Criterion Head – II)
- 8) Ms. Chinchu V Joy (Criterion Head – III)
- 9) Mr. Radhakrishnan S K (Criterion Head – IV)
- 10) Mr Korah (Criterion Head – V)
- 11) Mr. Arun Ramakrishnan (Criterion Head – VI)
- 12) Ms. Jasmine (Criterion Head – VII)

Agenda :

1) Review Meeting with each Criterion Head .




Principal
Yeldo Mar Baslios College
Kothamangalam - 686 691
Kerala

The meeting was presided by a prayer by our beloved Chairman of the college, Chev Prof Baby M Varghese.

Sl no	Items of Agenda	Decisions Taken	Staff in charge	Remarks
1.	Importance of Review Meeting	Chairman reviewed about the works done till now, and he shared the importance of the review meeting.		
2.	Change in the NAAC Manual			
3.	Meeting with Criterion Head IV	<ul style="list-style-type: none"> Prof Dr Harry Cleetus, appreciated the way they presented the file. 	Mr S K Radhakrishnan Mr Santhosh Kumar A V	
4.	Meeting with Criterion Head V	<ul style="list-style-type: none"> Need to complete the compilation of data To be completed before 10th May 2022 	Mr Korah Koulik	
5.	Meeting with Criterion Head I	<ul style="list-style-type: none"> Appreciated the work done by criterion head I. 1.3.1 (additional section needed) 1.4.1 – Consolidated report of feedback analysis Collect feedbacks from employers. 	Mr Laiju E K	
6.	Meeting with Criterion Head II	<ul style="list-style-type: none"> 2.2.1 (need to find better solution for this metric). Weightage is 40 now. 2.3.1 (Inclusion of ICT) 2.5.1 A workshop on OBE need to be conducted online urgently. 2.6.1 (need to 	Mr George N M	Need to be considered seriously. Refer to latest SOP.



(Signature)

Principal
Yeldo Mar Baselios College
Kothamangalam - 686 691
Kerala

		contact Harry sir for the write-up) • Mock Student Satisfaction Survey to be conducted immediately.		
7.	Meeting with Criterion Head III	• 3.1.1 (Contact Agriculture Director Sindhu madam for getting documents regarding the grant sanctioned for our college w.r.t project based cultivation) • 3.4.1 (Need to be modified consulting Harry sir) • Consolidated report academic-wise for last five years (extension activities)	Ms Chinchu V Joy	

The meeting ended at 4:00 PM.

Thank you.

Raji Ramakrishnan Nair
(IQAC Coordinator)



Principal
Yeldo Mar Baselios College
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